

HT Conferences

The Journey

SEPTEMBER

- Begin advertising conference to congregation
 - ◇ Bring to your church leadership, & congregation
 - ⇒ Present HT Flyer
 - ⇒ **What is HT Conference Video**
 - ⇒ **What is HT Video**
 - ⇒ Determine Point-of-Contact for Congregation
- Speak about the conference to the youth to begin gathering interest
 - ◇ **What is HT Conferences Video**

NOVEMBER

- Registration opens November 1 at the early bird rate
 - ◇ A group manager will register the entire group
 - ◇ A \$150/person non-refundable deposit is required to save each person's space at the conference
- If you are considering teaching a breakaway, begin planning your session. Submit your application in February
- CCV Applications open!
- Scholarship Applications open!

FEBRUARY

- Registration rate is now the regular rate
- Breakaway submissions are now being accepted
- CCV applications closes Feb. 28th
- Scholarship applications closes Feb. 28th

OCTOBER

- Registration materials are released; registration forms included:
 - ◇ Materials
 - ◇ Forms
 - ◇ Policies
 - ◇ FAQ
 - ◇ Follow HT Social Media Channels
- Hand out registration forms
- Be aware of HT deadlines and set your own deadlines accordingly
- Determine as a group which conference site you will attend Consider:
 - ◇ Travel cost and logistics
 - ◇ Food costs
 - ◇ Extra things to do
- Think about your fundraisers

JANUARY

- The final day of the early bird registration rate is January 31

MARCH

- Finalize trip plans: Transportation, lodging, meals, extra events along the way (fun and/or servant)
- Get the Youth involved, both in the planning and the fundraising. This is their trip - give them ownership of it
- Consider different "jobs" for your youth, examples may include
 - ◇ Art Team: design a t-shirt for your group
 - ◇ AV Team: capture images and make a slideshow for the thank you event post-conference
 - ◇ Food Team: decides on meals to and from the conference
- Scholarships awarded and notified by March 15th



HT Conferences

The Journey

APRIL

- Breakaway submissions are due around mid-month
- Weekly Group Leader Emails begin. Share these with your group! Parents like to know this information too. These will include things like:
 - ◇ Site specific information (AC, bedding, arrival location, parking, etc.)
 - ◇ Packing lists
- The final day of the regular registration rate is April 30, *Registration must be paid in full*
- HT Pre-conference bible studies and video series released to use with your group

JULY

- Travel to the conference. Make sure you bring with you:
 - ◇ Registration forms (Keep these for your records)
 - ◇ Medical forms (Keep these for your records in case of emergency)

AUGUST

- Host a thank you brunch or dinner for your congregation
 - ◇ Present a overview slideshow
 - ◇ Youth give presentation on what they learned
- Start thinking about next year's conference!
 - ◇ Theme has been released!
 - ◇ Site information has been released!

MAY

- Late fees with now applied to any registration not paid in full
- Any substitutions with registrations made on or after May 1 have a \$25 change fee
- You will be notified this month if you were selected to teach a breakaway

JUNE

- Schedules and breakaway information are released. Begin making plans for the conference week with your group
- Have a parent and youth meeting to go over all of the details
- Watch **the Tetramorph video** with your youth group. Plan to bring things that can easily be made into spirit wear since Tetramorphs won't be announced until you arrive
- Encourage your youth to follow Higher Things social media
- Instagram (@HigherThings) and TikTok (@HigherThings) will be used throughout the conference for announcements and activities